

# Application Checklist For Western American

- Have you given the applicant the Privacy Policy?
- Have you filled in all the information on the application? Especially, social security numbers, telephone numbers and doctor information.
- Have you included the best time to contact the applicant for phone verification?
- Have you filled in the agent's report at the bottom of the application?
- Have you signed the application and included your agent number (SS#)?
- If the policy is for \$10,000.00, have you included a Consumer Verification Form?
- If the insured wishes to have their premiums on bank draft, have you included the correct form and a voided check?
- Have you included the full premium with the application?